

### **Establishment Committee – Outstanding Actions**

<b>Item</b>	<b>Date</b>	<b>Action</b>	<b>Officer responsible</b>	<b>To be completed/ progressed to next stage</b>	<b>Progress Update</b>
	5 December 2017  26 February 2018	<u>Revenue Budgets</u> The Committee asked to receive information on Member related spending within Town Clerks, including staffing support, transportation costs, as well as ad hoc expense reclaims.	Chamberlains/TC	TBC	Ongoing
	5 December 2017 15 January 2018 26 February 2018 9 July 2018	<u>Register of Interests for Chief Officers</u>  The DHR suggested that the guidelines for the Chief Officers Register of Interests should be reviewed.	HR	Autumn 2018	A report would be provided in the Autumn with the revised guidelines for the Chief Officers' Register of Interests.
	9 July 2018	<u>Guildhall Workplace Utilisation Programme</u>  A timetable for the Project to be provided to the Committee in October 2018	HR/City Surveyor	October 2018	
	9 July 2018	<u>Gender Identity Policy</u>  A draft policy to be provided to the Committee following the public consultation	HR/TC	September-November 2018	An interim report would be provided to the Committee for the September meeting.